

**Fees:**

Sanctuary Wedding            \$400  
(seating 400)

Chapel Wedding            \$200  
(seating 100)

*(The fees above are waived for members.)*

Pastor                            \$200

Wedding Coordinator       \$150

Organist/Music Coordinator \$150

Sound Manager            \$25

(Custodial costs are incorporated in the building fee. If you are a member then please coordinate cleanup after or anticipate a fee of approximately \$25.)

A deposit of \$200 is needed to hold the date of your wedding and is fully refundable up to 30 days prior to the wedding. Please make check payable to "Asbury UMC". Full payment is due one week prior to the ceremony, pastor's honorarium may be paid directly to the pastor at the time of the ceremony other honorariums will be paid out of the fees above.

*Additional important information, including Receptions at Asbury, is on the Facilities Use Form.*

*We* delight with you in sharing this important part of your journey together. By choosing to be married in the Church you take your vows before witnesses and God. The language of the service is distinctly Christian, it speaks of God's blessings, God's presence and God's participation in the covenant you make.

*Your* wedding is a service of worship. The elements of the wedding should reflect this awareness in the choice of music, readings, special rituals and decorations. Our staff at Asbury will assist you in the process of designing this most important event. We will work with you to accomplish a wedding day full of some of the best memories of your life.

# Your Wedding at Asbury

A guide to planning.



Asbury United Methodist Church  
4743 East Avenue  
Livermore, CA 94550

Phone: 925-447-1950  
Fax: 925-447-8366  
[www.asburylive.org](http://www.asburylive.org)

## *How to Begin*

We recommended you schedule your wedding at least six months in advance. Contact the church office first to determine the availability of the date. Our office staff will determine with a pastor his/her ability to conduct the service.

A facilities use form will then be sent to you. Our wedding coordinator will contact you once the use form and deposit have been received. She will keep a record of all the details of the wedding plans and the rehearsal for your convenience. She will arrange your first meeting with the pastor. Three planning/counseling sessions with the bride and groom are required by our pastoral staff. These efforts will free you to enjoy your day.

### **Phone Numbers**

Office: 447-1950 ext. 4

Minister:  
Chuck Johnstone 447-1950 ext. 1

Wedding Coordinator:  
Diane Thompson 249-1848

Organist/Music Director:  
Allen Schell 449-5878

## *Some of Asbury Policies*

The organist/music director will arrange your music. Any additional musicians must be approved and scheduled through him.

No alcohol or tobacco products can be used on the church campus.

Rice and birdseed are dangerous underfoot and therefore are not allowed. Serpentine or bubbles are suggested as substitutes.

Men attending the ceremony may not wear hats or caps in the sanctuary.

Flash photography is discouraged in the sanctuary while the ceremony is in progress. Please notify your photographer. You will need to work with the pastor and wedding coordinator to work out correct decorum for a professional photographer or videographer to take pictures during your ceremony. In addition, a notice can be printed in your wedding bulletin that reads:

*"Thank you for not using flash photography during the ceremony."*

For your convenience we offer a small bride's room at the back of the sanctuary. Everything you might need prior to the wedding is handy. The room is small; you may want to inquire about additional space for some of your attendants.

There is a place for men to dress in the sacristy or choir room behind the chancel at the front of the church.

## *Decorations*

Our church will likely be decorated in colors appropriate to the season of worship. These will remain in place for your wedding. Please check with the wedding coordinator about current colors as this may affect what your florist suggests for you wedding.

Bows and flowers on the ends of the pews may be attached with wire, but not tape.

Aisle runners are unsafe in our sanctuary because of the slanting floor. We regret that we cannot permit use of them.